

Job Description

Job title	Practice Learning Lead
School / department	College of Nursing Midwifery and Healthcare
Grade	Grade 7
Line manager	Head of Practice Education
Responsible for (direct reports)	n/a
Date of creation or review	28/07/2022

Main purpose of the job

A short summary of the role

Under the leadership of the Head of Practice Education, the post holder will be responsible for the development and support of clinical placements within healthcare sectors across Berkshire and/or London. The post holder will work closely with the University of West London's placement team to support and achieve their practice placement priorities.

The postholder must have registration with a health care body such as the Nursing Midwifery Council (NMC) or Health Care Professions Council (HCPC) with experience of supporting and supervising learners.

Key areas of responsibility

Description of the key duties and responsibilities associated with the role (bullet pointed or numbered).

- Map the landscape to understand potential placement opportunities available.
- Maintain a data base of suitable and unsuitable placement areas.
- Develop relationships with PVI's and NHS trusts to increase placement capacity.
- Maintain relationships with existing placement providers.
- Assist organisations to identify learning and development opportunities which best meet the needs of the placement areas and learners on placement.
- Contribute to the preparation and on-going development of practice assessors and practice supervisors to effectively support learners.
- Contribute to the preparation and on-going development of academic assessors
- Facilitate teaching sessions for students to ensure they are adequately prepared for practice.
- Support academic assessors to make appropriate decisions when dealing with complex situations such as making reasonable adjustments, under achievement of learners or fitness to practice.
- Work with practice learning partners to enhance the learning experience of pre-registration nursing students on practice placements.
- Ensure each placement area is assessed against published quality standards.
- Promote a partnership approach to audit and quality assurance of practice placements
- Work collaboratively with the placement team.
- Contribute and feedback to placement areas and education providers following learner evaluation of practice placements.

In addition to the above areas of responsibility the post-holder maybe required to undertake any other reasonable duties relating to the broad scope of the position, commensurate with the post, and in support of the University.

Dimensions / background information

Organisational chart or some further information about the School/College/department.

UWL has multiple placement areas within London and Berkshire where UWL nursing students will experience their practice. The post holder will need to be prepared to travel.

Person Specification

	Criteria	Essential or Desirable ¹	Demonstrated ²		
			Application	Interview	Test / Exercise
Qualifications and/or membership of prof. bodies This section reflects the appropriate level of expertise required by the role.	Registered with relevant professional healthcare body.	Essential	x		
	Hold a mentorship qualification or completed the practice assessor training	Desirable	x		
	Evidence of post qualifying continuous professional development	Desirable	x		
Knowledge and experience This section reflects the level of knowledge and experience of the key aspects of the role, as described in the job description.	Ability to negotiate with all levels of staff with differing agendas	Essential	x	x	
	Ability to create effective working relationships both inside and outside of the organisation at all levels	Essential	x	x	
	Ability to help placement providers ensure that placement content and methods of delivery will meet the defined learning objectives	Essential	x	x	
	Sufficient resilience to manage conflicting demands and tight time scales	Essential	x	x	
Specific skills to the job This section identifies job-specific skills required which might be completely unnecessary for other jobs but are critical to this particular job.	IT literate	Essential	x	x	
	Excellent time management and prioritisation skills	Essential	x	x	
	In depth knowledge of NMC and HCPC standards to support learning and assessment in practice	Essential	x	x	
	Current knowledge of health care education	Essential	x	x	
	Ability to provide and receive complex information, negotiate with stakeholders and present information confidently	Essential	x	x	
	Willingness and flexibility to travel to placement providers	Essential	x	x	
General skills	Strong interpersonal, facilitation and communication skills	Essential		x	

This section identifies transferable skills that you use for almost every job.	Excellent team worker with an ability to motivate and inspire others		X	X	
Other This section should be used to make candidates aware of any special circumstances pertaining to the post.	This post requires an enhanced DBS check				

Disclosure and Barring Scheme Is a DBS Check required: ☒ DBS (This post requires an enhanced DBS check) ☐

Before making a selection, please refer to the University's [Disclosure and Barring Checks Guidance for Staff](#) and [Criminal Convictions, Disclosures and Barring Staff Policy and Procedure](#). If a DBS check is required for the role, a **Check Approval Form** will need to be completed.

¹**Essential Criteria** are those, without which, a candidate would not be able to do the job. Applicants who have not clearly demonstrated in their application that they possess the essential requirements will normally be rejected at the shortlisting stage.

Desirable Criteria are those that would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements, to determine which applicants to shortlist.

²**Demonstration:** Select the Recruitment Process stage at which the candidates will have to demonstrate that they meet the criteria. Criteria which have to be demonstrated at application stage should be mentioned in the Recruitment Information Pack as Pre-Selection/Killer Questions, Shortlisting Questions or Shortlisting Criteria. Other criteria should be evaluated and tested at interview stage (e.g. through interview questions) or through additional tests, exercises or presentations. Criteria can (and should) be demonstrated at multiple stages.